

*RS*  
*Ringwood Hall*

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HOTEL & SPA



2019



*Wedding Packages*

## Your wedding venue for all seasons

At any time of the year Ringwood Hall can provide an ideal location for your wedding celebrations, ideally located on the edge of the Peak District and a short drive from Sheffield and Nottingham this beautiful venue offers everything.

The hotel is set in 6 acres of formal garden surrounded by 29 acres of parkland and our gallery of images provides you with a flavour of the garden through the seasons and the wonderful backcloth it creates for photographic images for each of the seasons.

The garden is such that colour can be seen all year round, through to the hydrangeas which set off the beautiful yellows and rustics of autumn. We start with snowdrops in the winter, “seas” of daffodils, bluebells and tulips in the spring, before the riot of colours and textures that develop late in the spring throughout the summer months, all of the way.

Even though the seasons are clearly defined the weather we have come to expect is totally unprecedented. January and February can provide more sunshine sometimes than we may expect in the summer months and, summer showers seem more likely than April showers these days.

So, why not plan your wedding with the seasonal theme and take advantage of our fixed priced seasonal packages which include, in all cases, table dressings and chair covers and in some cases extra special extra’s, like fireworks, candy carts and live music.

We recognize that budget considerations are major these days and we have tried to incorporate as much within the fixed price as possible to help you with that difficult budgeting.

Mindful of these, the selection of a midweek date for the seasonal packages can provide you with opportunity for even further discounts and concessions often supported by interesting offers from our main professional wedding suppliers with whom we like to work closely.

We are delighted to advise you that all of our ‘All Inclusive Seasonal Packages’ include chair covers, sashes and table dressings. You select between the two event dressers that work in partnership with us on these exclusive packages.

Strides Wedding Specialists – Tel: 01246 209808 Website: [www.strides-weddings.com](http://www.strides-weddings.com)

The Classy Wedding Company – Tel: 01246 916819 Website: [www.classyweddings.co.uk](http://www.classyweddings.co.uk)

Prices include VAT at the prevailing rate at time of publication.

Ringwood Hall Hotel & Spa – Tel: 01246 280077

Email: [weddings@ringwoodhallhotel.com](mailto:weddings@ringwoodhallhotel.com)

Website: [www.ringwoodhallhotel.com](http://www.ringwoodhallhotel.com)









## Easter special wedding creation

12th April - 28th April

*40 Day Guests and 80 Evening Guests - £4495 based on our Portland & Chatsworth Suite*

*60 Day Guests and 90 Evening Guests - £6495 based on our Coach House Suite*

*80 Day Guests and 120 Evening Guests - £8495 based on our Ringwood Suite*

### Exquisite gardens in spring bloom with daffodils, tulips & blossoms

- 3 course set Wedding Breakfast menu selected from the "All Inclusive" menus
- Welcome drink for the guests: Bottled Beer for the guys and Bucks Fizz for the ladies
- A glass of red, white or rose wine with your Wedding Breakfast
- A glass of dry or medium 'bubbly' to toast
- Evening Buffet selected from the "All Inclusive" buffet menus (**catering for 80% of your evening guests**)
- Top table fresh flower arrangements in white or ivory
- Tropicana Disco from 7.30pm to midnight (**Disco is not included on any Saturday reservations**)
- Complimentary Feature room with Full English Breakfast
- Complimentary services of a Master of Ceremonies
- Complimentary hire of cake stand and knife
- Complimentary personalised menus and table plan
- Spring table decorations to dress your room, chair covers with a coloured sash of your choice, top table centre piece
- Ringwood Hall Candy Cart with a sweet selection
- 2 Complimentary guest bedrooms for you to gift to friends or family of your choice
- Chocolate favours for your guests
- Chocolate gifts for the children
- Complimentary live music for your civil ceremony, or on arrival from church (**Subject to availability - music provided by James Oakton Classical Guitarist or Mark Briggs Classical Keyboard**)
- Complimentary mood lighting
- Complimentary bowls of savoury nibbles – Pringles, Crisps and Nuts

**Choose a mid-week date, Sunday to Friday and enjoy a further 10% package discount and the gift of an additional guest bedroom.**

### Additional adult day guest charges:

Additional guests charged at £72.50 daytime and £20.95 evening

### Children's charges: Costings based on 2019 prices, subject to annual and governmental increase:

Children 2 years and under Complimentary

Children aged 3-5 years £18.00 per person

Children aged 6-11 years £24.50 per person

Young adults aged 12-14 years £28.50 per person

15 years plus charged at adult cost

- Dressing Package for the Portland & Chatsworth – top table, 4 guests tables, 40 chair and sashes
- Dressing Package for the Coach House Suite - top table, 6 guest tables, 60 chair covers and sashes
- Dressing Package for the Ringwood Suite - top table, 8 guest tables, 80 chair covers and sashes

**Additional table centres outside of the All-inclusive content is chargeable direct to your chosen supplier**

## Summer spectacular May – Mid-September

*40 Day Guests and 80 Evening Guests - £4495 based on our Portland & Chatsworth Suite*

*60 Day Guests and 90 Evening Guests - £6495 based on our Coach House Suite*

*80 Day Guests and 120 Evening Guests - £8495 based on our Ringwood Suite*

**Hanging baskets in abundance, fabulous lawns, canopies of trees, rose gardens, our magical secret gardens all with beautiful vibrant colours.**

- 3 course set Wedding Breakfast menu selected from the "All Inclusive" menus
- Welcome drink for the guests: Bottled Beer for the guys and Bucks Fizz for the ladies
- A glass of red, white or rose wine with your Wedding Breakfast
- A glass of dry or medium 'bubbly' to toast
- Evening Buffet selected from the "All Inclusive" buffet menus (**catering for 80% of your evening guests**)
- Top table fresh flower arrangements in white or ivory
- Tropicana Disco from 7.30pm to midnight (**Disco is not included on any Saturday reservation**)
- Complimentary Feature room with Full English Breakfast
- Complimentary services of a Master of Ceremonies
- Complimentary hire of cake stand and knife
- Complimentary personalised menus and table plan
- Summer table decorations to dress your room, chair covers with a coloured sash of your choice, top table centre piece
- 2 Complimentary guest bedrooms for you to gift to friends or family of your choice (**not included on any Saturday reservation**)
- Upgrade from our all-inclusive buffet selection to a BBQ at no extra cost
- Dipped strawberries with chocolate or sugar dip
- Complimentary "Wish Tree" for your guest's messages

**Choose a mid-week date, Sunday to Thursday and enjoy a further 10% package discount and the gift of an additional guest bedroom (excludes May & August Bank Holiday). Choose Friday 13<sup>th</sup> and receive a fantastic 13% package discount**

### **Additional adult day guest charges:**

Additional guests charged at £72.50 daytime and £22.95 evening

### **Children's charges: Costings based on 2019 prices, subject to annual and governmental increase:**

Children 2 years and under Complimentary

Children aged 3-5 years £18.00 per person

Children aged 6-11 years £24.50 per person

Young adults aged 12-14 years £28.50 per person

15 years plus charged at adult cost

- Dressing Package for the Portland & Chatsworth – top table, 4 guests tables, 40 chair and sashes
- Dressing Package for the Coach House Suite - top table, 6 guest tables, 60 chair covers and sashes
- Dressing Package for the Ringwood Suite - top table, 8 guest tables, 80 chair covers and sashes

**Additional table centres outside of the All-inclusive content is chargeable direct to your chosen supplier**



## Autumn wedding experience

End of September – Mid-November

*40 Day Guests and 80 Evening Guests - £4495 based on our Portland & Chatsworth Suite*

*60 Day Guests and 90 Evening Guests - £6495 based on our Coach House Suite*

*80 Day Guests and 120 Evening Guests - £8495 based on our Ringwood Suite*

### Amazing gardens with autumnal golds, greens and rustic oranges.

- 3 course set Wedding Breakfast menu selected from the "All Inclusive" menus
- Welcome drink for the guests: Bottled Beer for the guys and Bucks Fizz for the ladies
- A glass of red, white or rose wine with your Wedding Breakfast
- A glass of dry or medium 'bubbly' to toast
- Evening Buffet selected from the "All Inclusive" buffet menus (**catering for 80% of your evening guests**)
- Top table fresh flower arrangements in white or ivory
- Tropicana Disco from 7.30pm to midnight (**Disco is not included on any Saturday reservations**)
- Complimentary Feature room with Full English Breakfast
- Complimentary services of a Master of Ceremonies
- Complimentary hire of cake stand and knife
- Complimentary personalised menus and table plan
- Autumn themed table decorations to dress your room, chair covers with a coloured sash of your choice, top table centre piece
- 2 Complimentary guest bedrooms for you to gift to friends or family of your choice
- Chocolate favours for your guests
- Complimentary mood lighting
- Complimentary savoury canapés for your drinks reception
- Complimentary live music for your civil ceremony, or on arrival from church (**Subject to availability – music provided by James Oakton Classical Guitarist or Mark Briggs Classical Keyboard**)
- Complimentary floral presentation bouquets for "Mums"
- Complimentary "Wish Tree" for your guest's messages

Choose a mid-week date, Sunday to Friday and enjoy a further 10% package discount and the gift of an additional guest bedroom.

#### Additional adult day guest charges:

Additional guests charged at £72.50 daytime and £20.95 evening

#### Children's charges: Costings based on 2019 prices, subject to annual and governmental increase:

Children 2 years and under Complimentary

Children aged 3-5 years £18.00 per person

Children aged 6-11 years £24.50 per person

Young adults aged 12-14 years £28.50 per person

15 years plus charged at adult cost

- Dressing Package for the Portland & Chatsworth – top table, 4 guests tables, 40 chair and sashes
- Dressing Package for the Coach House Suite - top table, 6 guest tables, 60 chair covers and sashes
- Dressing Package for the Ringwood Suite - top table, 8 guest tables, 80 chair covers and sashes

Additional table centres outside of the All-inclusive content is chargeable direct to your chosen supplier

## Winter wedding experience

Mid-November – End of November / Late December – End of February

*60 Day Guests and 90 Evening Guests - £6495 based on our Coach House Suite*

*80 Day Guests and 120 Evening Guests - £8495 based on our Ringwood Suite*

**No expectations of the weather, with every likelihood of late sunshine, a touch of frost and possibly even a flurry of snow. Some amazing "indoor ideas" to amuse your guests.**

- 3 course set Wedding Breakfast menu selected from the "All Inclusive" menus
- Welcome drink for the guests: Bottled Beer for the guys and Bucks Fizz for the ladies
- A glass of red, white or rose wine with your Wedding Breakfast
- A glass of dry or medium 'bubbly' to toast
- Evening Buffet selected from the "All Inclusive" buffet menus (**catering for 80% of your evening guests**)
- Top table fresh flower arrangements in white or ivory
- Tropicana Disco from 7.30pm to midnight (**Disco is not included on any Saturday reservations**)
- Complimentary Feature room with Full English Breakfast
- Complimentary services of a Master of Ceremonies
- Complimentary hire of cake stand and knife
- Complimentary personalised menus and table plan
- Winter themed table decorations to dress your room, chair covers with a coloured sash of your choice, top table centre piece
- Ringwood Hall Candy Cart with a sweet selection
- Complimentary Savoury canapés for your drinks reception
- 2 Complimentary guest bedrooms for you to gift to friends or family of your choice
- Complimentary "Wish Tree" for your guest's messages
- Upgrade your evening buffet to a Hog feast menu 1 at no extra cost
- A choice of either Casino & Blackjack tables OR a fireworks display (**fireworks display between 9.30pm - 10.00pm timings to be confirmed**)
- Close hand table magic provided by 'Magic at your fingertips'
- Complimentary mood lighting

**Choose a mid-week date, Sunday to Friday and enjoy a further 10% package discount and the gift of an additional guest bedroom. (With the exception of some dates in December). Ask about special prices - remove some features and save up to £750.00.**

### **Additional adult day guest charges:**

Additional guests charged at £72.50 daytime and £24.95 evening

### **Children's charges: Costings based on 2019 prices, subject to annual and governmental increase:**

Children 2 years and under Complimentary

Children aged 3-5 years £18.00 per person

Children aged 6-11 years £24.50 per person

Young adults aged 12-14 years £28.50 per person

15 years plus charged at adult cost

- Dressing Package for the Coach House Suite - top table, 6 guest tables, 60 chair covers and sashes
- Dressing Package for the Ringwood Suite - top table, 8 guest tables, 80 chair covers and sashes

**Additional table centres outside of the All-inclusive content is chargeable direct to your chosen supplier**

**THIS PACKAGE IS NOT APPLICABLE IN OUT PORTLAND AND CHATSWORTH SUITES**

## Summer Garden Marquee 'all-inclusive' wedding @ £8995

Your dream marquee wedding...astonishingly affordable! Everything is in the price!

Situated in the beautiful landscaped award winning gardens our luxurious marquee will be available throughout April, May, June, July, August, September and early October. The woodland arena provides the most perfect setting for your dream wedding and is offered at a very reasonable price. The marquee facility consists of a reception marquee complete with bar and lounge area accessed by a hardwood entrance door leading into the dining marquee which will have the length of the back presented with panoramic windows overlooking the adjacent parkland and lake. The marquee is supplied with ivory pleated linings and swags, a complete wooden base floor carpeted, Georgian window panels and a white LED parquet dance floor with star cloth twinkling lights above. Set in its own private garden area with planters and, private luxury adjacent toilet facilities and adjacent parking is provided.

### Based on 70 day guests and 120 evening guests

- Marquee hire
- Decorative dressings by The Classy Wedding Company, Ivory table linen, napkins, choice of 11 colours and styles of chair covers with coloured sash of your choice. Other chair dressings are available as upgrades
- Top table swagging, garland and centre piece. Several designs to choose from
- Table centres from The Classy Wedding Company silver range (to a maximum of 8 tables), 30 styles and designs to choose from including your choice of fresh flowers, silk flowers and lit items
- 70 guests 3 course wedding breakfast selected from our "All Inclusive" menus (**alternatives available**)
- 70 guests arrival drinks Bucks Fizz/Pimms/Beers on ice (**alternatives available**)
- Strawberry platters with chocolate and sugar dip
- Glass of wine and glass of bubbly with wedding breakfast
- Evening BBQ or Hog Feast Menu 1 for 100 guests
- Club Tropicana Disco from 7.30pm until midnight
- Mirrored personalised table plan and easel via The Classy Wedding Company
- Handmade menu cards and table name cards via The Classy Wedding Company
- Cake stand and knife (gold or silver, round or square)
- Master of Ceremonies
- Feature room as your bridal honeymoon suite

Choose a midweek date Sunday to Thursday and a discount of 10% off package price will be applied (excludes May & August Bank Holiday). Should you select a Saturday date from Mid-July through to early September, a premium charge of £795.00 will apply.

Additional numbers can be catered for – ask for your “bespoke” personalised quotation.

#### Additional adult day guest charges:

Additional guests charged at £79.50 daytime and £24.95 evening

Additional children's day guest charges available upon request.

The Summer Garden Exclusive wedding includes all the dressings for your Marquee reception. If you choose to get married at Ringwood Hall Hotel, special ceremony, dressings are available direct from the Classy Weddings Company. Ceremony room hire charges will apply.

\*\*The use of Tropicana Disco is a pre-requisite for the Marquee.

Classy wedding decorative and stationary items will be presented in your choose style, colours and theme, to give you a presentation on your wedding day unique to you.

## Special Midweek Christmas Spectacular

Only £4995 for 2019 (Only available in our Coach House Dining Room)

New extra special midweek Christmas wedding experience

Absolutely everything to dress your room is included, our extravagant festive decorations will set the scene.

Based on the elegant Coach House Suite, 60 day and 90 evening guests.

**Available Sunday – Thursday inclusive, from Mid-November to the end of the first week in January.  
(excludes Christmas Day, New Year's Eve and New Year's Day)**

- Lounge with log fire on arrival (**subject to availability**)
- Hot chestnuts on arrival
- Mulled wine and white wine punch (alternatives available)
- 3 course set menu from the "All Inclusive" menu selector
- Glass of red, white or rose wine with wedding breakfast
- A glass of dry or medium dry 'bubbly' to toast
- Choir singing Christmas Carols and Festive Favourites
- Santa's arrival with chocolate gifts for the Kiddies
- Top table flowers dressed festive candlesticks on the guest tables (upgrades or alternatives at a reduced charge from The Classy Wedding Company direct)
- Table mirrors and sprinkles
- Chair covers with coloured sash of your choice from The Classy Wedding Company
- Christmas crackers to dress your table - silver or gold
- Evening Buffet menu from the "All Inclusive" buffet menu selector or Hog Feast Menu 1
- Chocolate favours for each guest
- Personalised menus and table plan
- Master of Ceremonies
- Hire of cake stand and knife
- Complimentary Feature room with Full English Breakfast

**Additional adult day guest charges:**

Additional guests charged at £72.50 daytime and £23.00 evening

**Children's charges: Costings based on 2019 prices, subject to annual and governmental increase:**

Children 2 years and under Complimentary

Children aged 3-5 years £18.00 per person

Children aged 6-11 years £24.50 per person

Young adults aged 12-14 years £28.50 per person

15 years plus charged at adult cost

**Additional table centres outside of the All-inclusive content is chargeable direct to your chosen supplier**

## Christmas all-inclusive wedding

60 Day Guests and 90 Evening Guests - £5995 based on our Coach House Suite  
Maximum 6 'dressed' tables plus top table, 60 chair covers.

80 Day Guests and 120 Evening Guests - £7995 based on our Ringwood Suite  
Maximum 8 'dressed' tables plus top table, 80 chair covers.

Your special day at a magical time of year! Special Christmas wedding package from £4295.  
(From mid-November to the end of the first week in January)

Package discounts may be applicable to certain dates  
Special wedding arrangements at a magical time of year. Gather family and friends around and celebrate your marriage on a crisp winter's frosty day...maybe even a flurry of snow!!

- Lounge with log fire on arrival (**subject to availability**)
- Hot chestnuts on arrival
- Mulled wine and white wine punch (alternatives available)
- 3 course set menu from the "All Inclusive" menu selector
- Glass of red, white or rose wine with wedding breakfast
- A glass of dry or medium dry 'bubbly' to toast
- Choir singing Christmas Carols and Festive Favourites
- Top table flowers dressed festive candlesticks for your the guest tables provided by Ringwood Hall Hotel
- White chair covers with coloured sash of your choice
- Santa's arrival with chocolate gifts for the Kiddies
- Evening Buffet menu from the "All Inclusive" buffet menu selector or Hog Feast Menu 1
- Complimentary personalised menus and table plan
- Master of Ceremonies
- Hire of cake stand and knife
- Complimentary Feature room with Full English Breakfast

The wedding breakfast room only dressed, special civil room dressing packages are available direct with The Classy Wedding Company or Strides

### **Additional adult day guest charges:**

Additional guests charged at £72.50 daytime and £23.00 evening

### **Children's charges: Costings based on 2019 prices, subject to annual and governmental increase:**

Children 2 years and under Complimentary  
Children aged 3-5 years £18.00 per person  
Children aged 6-11 years £24.50 per person  
Young adults aged 12-14 years £28.50 per person  
15 years plus charged at adult cost

**Additional table centres outside of the All-inclusive content is chargeable direct to your chosen supplier**

## Late availability arrangements

Late availability deals – check these out – call us for details of our fantastic late deals  
Fantastic late availability deals

£4995 including VAT in the Coach House (60 day guests / 90 evening guests)

£5995 including VAT in the Ringwood Suite (75 day guests / 100 evening guests)

Call our wedding coordinators on 01246 280077 for other dates and details. These could also apply where couples decide to plan a wedding with a shorter time scale.

- Use of the Coach House or Ringwood Suite \* from 12 noon to midnight
- Your own Master of Ceremonies to make your special day run smoothly
- Arrival Drinks - Bucks Fizz or White Wine Punch
- Glass of wine with the wedding breakfast
- To toast a glass of 'Bubbly'
- 3 course set menu of your choice from All-Inclusive menus
- Evening buffet selected from the All-Inclusive menus
- Complimentary floral arrangement in white or cream for your top table
- Complimentary printed menus and table plan
- Special discounts on overnight accommodation charges for your guests
- Complimentary Feature room with Full English Breakfast

PLUS...the option to hold your Civil Ceremony in one of our Licensed Suites (subject to availability and subject to an additional charge)

### **Additional adult day guest charges:**

Additional guests charged at £72.50 daytime and £23.00 evening

### **Children's charges: Costings based on 2019 prices, subject to annual and governmental increase:**

Children 2 years and under Complimentary

Children aged 3-5 years £18.00 per person

Children aged 6-11 years £24.50 per person

Young adults aged 12-14 years £28.50 per person

15 years plus charged at adult cost

## Evening only celebrations

Sunday – Friday £3395.00 \*

Saturday £4395.00 \*

Are you getting married abroad and are looking for that perfect place for a big celebration with all your friends and family?

We have an amazing evening package deal for you that includes:

- Coloured lighting system within the suite to complement your chosen colour scheme
- Master of Ceremonies
- Cake stand and knife
- Chilled glass of bubbly for each guest on arrival
- Evening buffet- Hogg Feast or Pie & Pea Supper
- Resident DJ
- Luxury Honeymoon Suite with Breakfast

Based on our Ringwood Suite for your evening celebrations for 100 guests  
**Strictly subject to availability \***

## Room capacities and room hire

*Room Hire Charges. Costings base on 2019 prices, subject to annual and government increase.*

FUNCTION ROOM	RECEPTION
HOLLINGWOOD SUITE	£395
CHATSWORTH SUITE	£495
PORTLAND SUITE	£495
COACH HOUSE SUITE	£695
RINGWOOD SUITE	£795
GARDEN MARQUEE	FROM £1895

*\*\* Based on all catering and beverages supplied by the Hotel. For more bespoke and individual requirements, please contact the venue direct to speak with the Wedding Team*

*The hire of the interconnecting Portland and Chatsworth Suites will be discounted, subject to the date selected.*

### Room Capacities

FUNCTION ROOM	WEDDING BREAKFAST		EVENING PARTIES & DISCOS	
	MIN	MAX	MIN	MAX
HOLLINGWOOD SUITE	12	40	N/A	N/A
CHATSWORTH SUITE	10	50 } 100	50	50 } 100
PORTLAND SUITE	10	50 } 100	50	50 } 100
COACH HOUSE SUITE	60*	95*	90	175
RINGWOOD SUITE	80*	130*	140	250
GARDEN MARQUEE	70*	180*	100	350

*\* Based on adult numbers*

*\* } Combined Portland and Chatsworth Suites*

*\* Please note: a minimum number requirement is necessary for each of the banqueting suites. Minimum number charges may apply.*

*\* Please contact the hotel's wedding coordinators to discuss which room suits your numbers.*



## Deposits and payment terms

- All prices quoted are current, inclusive of VAT
- All prices are reviewed annually and increased in January in line with inflation. All liquor prices are increased in line
- Whilst we endeavour to hold prices as much as possible, if market prices increase then we will inevitably pass this on to our clients
- The management reserves the right to adjust any prices where necessary
- A provisional booking can only be held for fourteen days, at the end of this period the booking falls void
- A non-refundable and non-transferable deposit of £500.00 is required to secure your booking. The reservation will then be confirmed back to you along with a copy of our terms and conditions for your signatures which must be returned duly signed in acceptance of these terms and conditions. A further £1000.00 non-refundable and non-transferable deposit is due 3 months later
- **Nine months prior to your wedding date a further non-refundable deposit of £1000.00 is required.**
- Please feel free to make as many appointments as you wish with management to visit and discuss you plans for the day. No less than one month prior to the date of the wedding an appointment should be made to discuss final arrangements and final numbers. As a result of this a pro-forma invoice outlining detailed costs will be raised and forwarded to you for full approval. This payment is due to be settled 7 days in advance of the wedding (28 days if personal cheque is the payment method).
- If payment conditions are not upheld we reserve the right to cancel the event
- **In the event of cancellation charges will be incurred as outlined in the booking terms and conditions**
- Due to the compliance with health and safety and insurance requirements, fireworks displays, helicopters and chocolate fountains may only be provided by our nominated supplier. Unfortunately Health and Safety legislations does not permit the release of Chinese lanterns
- **PLEASE NOTE: Due to regulations from our Fire Officer, unfortunately as of 1st March 2016 we are unable to allow live flamed candles in any area of the Hotel. All LED verities are permitted.**
- **Regrettably the use of any form of CONFETTI IS STRICTLY PROHIBITED both inside and outside. Please ensure that you advise your photographer and guests accordingly rose petals maybe used during ceremonies (by flower-girls down the aisle) and table confetti maybe used to dress tables. In the event that confetti is used, we reserve the right to impose a charge for the clearance of debris**
- Under no circumstances can guests be permitted to bring alcohol on the premises for either sale or their own consumption. In the event of this occurring, any alcohol will be confiscated and guests may be asked to leave. In cases of extreme concern, it may be the decision of the duty manager to close the appropriate bar.
- In order to ensure a safe and secure environment for all guests attending, professional qualified security officers are on site during the evening/early hours. A small charge of £50 + VAT is applied to all accounts.
- We strongly advise that you secure your arrangements with an insurance policy

## Weddings in the Pavilion

The Garden Pavilion, licensed for civil marriages, civil partnerships and blessings is a very special and unique feature at Ringwood Hall.

The Pavilion is available from Sunday to Friday inclusive (not Saturdays as the gardens can be so busy!)

- Whilst the Pavilion makes the perfect setting for an idyllic wedding, we must draw your attention to a number of considerations
- The unpredictable English climate can make wedding arrangements in the Pavilion uncertain, there is always a 'back-up plan' with an alternative location agreed
- If the alternative plan involves a 'turnaround' in the reception room, then both room hire charges will still apply
- If there is a slightest likelihood of a shower or the weather is at all unpleasant a decision will be taken NOT to hold the wedding outside
- Wherever possible the decision will be taken the night prior based on the local weather forecast
- In the final event the Registrar has the last word!
- Flowers decorating the Pavilion structure can only be provided by Strides or The Classy Wedding Company, we recommend florists to Ringwood Hall. Other floral decorations which do not touch the structure are perfectly possible from other florists or event dressers
- Please note: Brides will need to arrive to the front entrance and walk down via the Gardens as cars are not permitted to drive on the grassed area near the Pavilion (this is an instruction for the Registrar's) except in exceptional circumstances
- Ringwood to provide gold wooden chairs, these are pretty classical chairs and do not require chair covers
  - Up to 50 chairs - £95.00 + VAT
  - Up to 100 chairs - £135.00 + VAT
  - Up to 150 chairs - £195.00 + VAT
  - Please note chair hire costs will be refunded if the wedding ceremony takes place indoors and the chairs are not brought out at all
- Please be politely advised that the hotel cannot transfer chair covers in to your reception room, this has to be the responsibility of your chair cover provider
- One final note in respect of unprecedented and inclement weather - your guests may not share your enthusiasm for risking the showers... the chairs and the Registrars certainly will not!

## Guidelines for bridal couples choosing a Garden Pavilion wedding

We are delighted to be able to provide you with the amazing setting of our Garden Pavilion for your civil ceremony outside in our beautiful garden.

However, unfortunately the one ingredient of your day that we are unable to have any control over is of course the weather, therefore, from the beginning of your plans you must be prepared for a last minute change of plan and for your ceremony to take place indoors in a pre-agreed suite, can also be predetermined from early in the daytime and the decision is simple. Sometimes there is no question about the location of the wedding service on the day. This can be either way, a bright sunny warm day with “wall to wall sunshine” can be predetermined from early on and similarly a wet, cool or windy day. The difficulty really is about the change of weather conditions throughout unpredictable days, sunny one minute, showers or down pours the next.

We therefore provide the following guidelines for you to discuss and consider in advance of the day to make the decision making on the day as painless and as straight forward as possible.

- Your Master of Ceremonies and the Duty Manager may need to have a discussion with someone on the day to make a decision as to whether the ceremony should take place indoors or outdoors. Please provide us with a contact as to who this should be
- If your plans include chair covers and dressing the Pavilion or the area around the Pavilion please be mindful if the decision is to take place at the last minute the, Operations Team need time to prepare the area. Please bear in mind that only one area can be dressed, and a decision may have to be taken as to whether it is the back-up room or the Pavilion itself
- Often it is a minimum of 45 minutes as a requirement to dress a room with chair covers and sashes and a minimum of 30 minutes for pashminas
- As a general rule the Operations team do not take any chances and will therefore have the back-up room set up as well. In the event that the back-up room is the same suite as your wedding celebrations please be mindful that’s cakes and table decorations etc. cannot be delivered directly to the room until after the ceremony

In the final event , whatever the Operations Team try to do to assist for the wedding to be conducted outside, the final decision rests with the Registrars and in some cases it will be they who decide that the weather is not suitable so please be prepared for this.

We truly hope that you give due consideration to all these details in your discussions with the wedding team and between yourselves as the very last thing that we want to do is to be the cause of any upset whatsoever on your special day.

Thank you for reading this important information.